



## REPORT

### LODZ Transnational Meeting 24 & 25 February 2014

The fourth meeting of the Act Your Job partnership was hosted by University of Humanities and Economics in Lodz (Poland) on 24 and 25 February 2014. This was the agenda of the meeting:

DAY 1 > Monday, February 24		
TIME	ACTIVITIES	PARTICIPANTS
09:00	Meet and greet at the hotel	All the group
10:00	<b>Welcome at University of Humanities and Economics in Lodz and Introduction of partners and staff involved</b> <ul style="list-style-type: none"> <li>▪ Short presentation about AHE activities</li> <li>▪ Ice-breaking activities</li> </ul>	All the group
11:00	<b>AHE students' theatre performance. Questions and Answers about the play</b>	All the group
13:00	Lunch	All the group
15:00	<b>Steering Group meeting:</b> <ul style="list-style-type: none"> <li>▪ Best Practices Handbook</li> <li>▪ Website</li> <li>▪ Scripts Handbook (I): each partner will present the script developed by teachers and students</li> </ul>	Steering group
15:00	<b>Dance Workshops with students</b>	Teachers and students
18:00	End of the workday	
20:00	Common dinner	

**DAY 2 > Tuesday, February 25**

TIME	ACTIVITIES	PARTICIPANTS
10.00	<b>Graphic workshops for students</b>	Teachers and students
10.00	<b>Steering Group meeting:</b> <ul style="list-style-type: none"> <li>▪ Scripts Handbook (II): Requirements and Deadline for final publication</li> <li>▪ Sharing videos on Act Your Job Day</li> </ul>	Steering group
11:00	Coffee break	
11:30	<b>Steering Group meeting:</b> <ul style="list-style-type: none"> <li>▪ Discussion of the video-shooting (format, length...)</li> <li>▪ Evaluation of last meeting</li> </ul>	Steering group
12:30	<b>Evaluation of the meeting</b>	Steering group
13:00	Goodbye lunch in Manufaktura	All the group

Next is the attendance list of the meeting:

Organization	Name	Position
Ayuntamiento de San Andrés del Rabanedo - Spain	María Teresa Sacristán Rodríguez	Coordinator
	Eva Maria Garcia Rodriguez	Teacher
	Jennifer Gómez Fernández	Student
	Diana Fraguas Agúndez	Student
Rogers Személyközpontú Oktatásért Alapítvány- Hungary	Zsuzsa Vastag	Coordinator
	Levente Turóczy	Teacher
	Marcell Dudás	Student
	Roland Juhász	Student
Newham College of Further Education – The United Kingdom	John Kester	Coordinator
	Michael Smith-Jenkins	Teacher
	Wendy Gibson	Teacher
	Ana-Maria Lautaru	Student
	Siegfried Francisco	Student
	Gillian Oduro	Student
	Chelsey Cairns	Student
	Michael Alake	Student
	Natasha Nsubuga-Kankuyu	Student
University of Humanities and Economics in Lodz - Poland	Emilia Szczygielska	Coordinator
	Kamila Witerska	Teacher

Notes from the meeting in Lodz on 24 and 25 February 2014

## DAY 1

### Item 1

The entire group above was met in the hotel lobby in the morning by Emilia Szczygielska (AHE), who took them to TV Studio for the theatre performance of AHE students – Act Your Job Day II. After arriving to the place, all group with AHE students had ice-breaking activities led by AHE teacher – Kamila Witerska. Then the play “Marta – don’t miss it” began. The performance was developed in the forum theatre convention with participation of the audience. The audience, apart from the project group, included students from middle and secondary schools from Lodz, representatives of AHE and representative of Education Authorities in Lodz. The whole event lasted over one hour. After the play the whole project group went for lunch to a student canteen of AHE.

### Item 2

In the afternoon, the visiting students and teachers were taken to dance workshops led by AHE students of Dance faculty. The workshops were conducted in modern techniques with elements of jazz, improvisation and relaxation. The classes lasted over 2 hours.

### Item 3

The steering group, consisting of representatives of all partner institutions, had a project meeting, where the project management and organizational issues were discussed. The meeting was led by Maria Teresa Sacristan Rodriguez from Ayuntamiento de San Andrés del Rabanedo. The partners presented work progress in each institution. Then there was discussed the issue of Best Practice Handbook. All partners had developed descriptions of best practices from their countries. Additionally, all partners will send pictures presenting the best practices to John Kester, who is a partner responsible for developing the final handbook comprising all the materials. The partners agreed that the final version of the handbook would be ready by the end of March 2014 and published on the project website. Next point of the meeting was the project website. Since the previous partner meeting it was complemented with the meeting report, evaluation report and pictures from the meeting in London. Additionally, there had been uploaded song performed by students recorded in Newham College studio. The partners agreed that the website should be further complemented with next project products, documents and news on regular basis. The last topic of the meeting was the Scripts Handbook. All partners had developed scripts of their performances before the meeting. It was decided that each partner would choose 4 pictures taken on the rehearsals and performances plus 2 pictures of his city and send them to Zsuzsa Vastag (Rogers Személyközpontú Oktatásért Alapítvány), responsible for developing the Scripts Handbook. All partners will also develop a short summary of the performance and preparation process, which will be included in the handbook. The handbook will be ready in April 2014. After the meeting all group went to the hotel and in the evening met for a common dinner.

## DAY 2

### Item 1

All project group was met in the hotel lobby by Emilia Szczygielska and Kamila Witerska. Students and teachers were taken by Kamila Witerska for graphic workshops, conducted by a graphic teacher from AHE – Wojciech Pilarski. The students and teachers created some paintings, which will be taken for the final partnership meeting in Spain.

### Item 2

The Steering Group was taken by Emilia Szczygielska to AHE building for the second part of the project meeting. Firstly, there was discussed the video presenting recordings of all partners performances. Zsuzsa Vastag and Maria Teresa Sacristan Rodriguez presented videos from their countries to the rest of the partners. Partners from Poland and UK are going to develop videos from their performances. All videos will be uploaded to the project website by the end of the project. Further, the partners planned the date of the last partnership meeting in San Andrés del Rabanedo for May 14<sup>th</sup> and 15<sup>th</sup>. The partners also discussed the evaluation report on the meeting in London, which received total average grade of 4,85 out of 5 points. The satisfaction from the meeting was very high and all aspects of the meeting were well evaluated. At the end of the meeting the partners filled in questionnaires about meeting in Lodz and shared their opinions about the meeting course and the organizational issues. The meeting was ended and all group went for a good bye lunch to Manufaktura.